

## Project Scope or Custom Labor Contract From (My Company) Date:

Name: \_\_\_\_\_ For Sale \_\_\_\_\_ Custom Order \_\_\_\_\_  
 Project Name/SKU: \_\_\_\_\_ Dimensions: \_\_\_\_\_. Photo Attached. Each item listed requires different time parameters and materials, which will affect the cost of your finish. My hourly fee is \$ \_\_\_\_\_. The following is an itemization of the cost:

Process	# of Coats	Color Name	Hours	COST
<b>PREPARATION EXTERIOR</b>				
Stripping/Sanding to Raw Wood				
Prep Clean & Prep Sand Existing Finish				
Fill in Chips in Veneer				
Molding Repairs/Wood Filler				
Remove Tobacco Smell (Not warranted)				
Wax removal (Not warranted)				
Other (Power Washing)				
<b>FINISHES EXTERIOR FRAME &amp; TOP (SPRAY OR BRUSH)</b>				
Primer				
Sanding Sealer (for adhesion on high use areas)				
One-Color Finish				
Second Color				
One-Stain Finish (Water)				
One-Stain Finish (Oil)				
Light Distressing				
Heavy Distressing				
Two-Color Layer with Distressing				
Dry Brush or Color Wash				
Stenciling (Flat)				
Stenciling (Raised)				
Metallic Finish				
Other Specialty				
Finishes Top				
Finishes Drawer Fronts/drawer interiors				
Upcharge for bright color				
Additional coats for white paint, reds, yellows				
Other				
<b>TOPCOATS EXTERIOR</b>				
Clear Wax				
Dark Wax				
Wet Wax				
Aging/Glazing/Antiquing				
Topcoat (Water)				
Topcoat (Oil) *Ambering				
Decorative Nail Heads				
Upholstery				
<b>INTERIOR</b>				
Clean				
Paint/Stain/Seal				
Decorative Paper				
<b>OTHER</b>				
New Hardware or Clean/Burnish Existing Hardware				
Lead Paint Test				
Finish Board Samples				
Travel Time to Work On-site				
<b>TOTAL</b>				
50% Deposit				
Balance Due at Delivery				

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Other Customizations: \_\_\_\_\_

**Delivery/Shipping Costs**

DELIVERY & SHIPPING				
Rush Fee				
Shipping/Delivery Fee (Stairs) (No Stairs)				
Other				
Total Shipping				

**On site painting:** Customer agrees to provide a work space free of pets and children.

**New Hardware:** Customer agrees to provide hardware selection in a timely manner.

**Payment and Delivery: All Sales are Final. No Refunds.**

\_\_\_\_\_ % non-refundable deposit required prior to commencement of work. Balance due before final pickup or delivery.

\_\_\_\_\_ Customer pickup. If pickup is not completed within \_\_\_\_\_ days, all deposits and items are forfeited by the customer and become the property of (company). If a later pickup date is agreed upon, \$ \_\_\_\_\_ per day storage fees will be incurred.

\_\_\_\_\_ Delivery by (company) will be made within \_\_\_\_\_ days after completion.

**Terms of Agreement and Warranties:**

\_\_\_\_\_ (Initials) I have been informed that **light colors** over existing dark finishes may bleed through from tannins in the wood or dyes in the existing finish and acknowledge that I have declined the recommended stain blocking primer.

\_\_\_\_\_ (Initials) I have been informed that water based top coats can occasionally react with the substrate or existing finish under white paints causing **yellowing**.

\_\_\_\_\_ (Initials) You acknowledge that this piece has never been waxed or polished with a silicone-based dusting spray or cleaned with oil soaps.

**We cannot warrant finishes over an existing piece of furniture.** If products containing silicone (such as dusting sprays), oil soaps or waxes have been previously used on the piece, they may contaminate a new finish and prevent adhesion. In these situations, it is best to strip and sand the entire piece. Occasionally, a previous wax finish or silicone may be impossible to completely remove.

\_\_\_\_\_ (Initials) I acknowledge that this piece has never been waxed/polished with a silicone-based dusting spray or cleaned with oil soaps.

\_\_\_\_\_ (Initial) I have no knowledge of previous cleaning products used but realize that they may have been applied by previous owners.

**Lead paint test:** If lead paint is discovered, you will be notified with a revised estimate to determine if you want to proceed.

**Estimated completion date:** \_\_\_\_\_. Humidity, temperature and change orders can delay the completion date. If you request changes at a later date we will provide you with new quote within 3 days of change notices. There may be discovery during the finish process that will affect the completion of the piece. We will contact you if the estimated cost changes.

**You are commissioning a piece of handcrafted and/or restored home décor.** Due to the unique nature of the piece and the method(s) used for restoration, some variances may occur. All hand-painted or stained pieces have unique, artistic characteristics that may include brush strokes or variation in color.

\_\_\_\_\_ I give permissions for Company to photograph the piece for advertising purposes.

Our preparation of an existing finish may include but is not limited the following steps:

- 1. Remove any broken veneer, chips, etc.
- 2. Remove hardware.
- 3. Scrub furniture with industrial cleaner.
- 4. Clean bucket and sponge and fill with hot water.
- 5. Wipe piece clean.
- 6. Scrub again with industrial cleaner.
- 7. Wipe down and dry.
- 8. Sand smooth out any imperfections.
- 9. Dust and vacuum.
- 10. Repair veneer and broken moldings.
- 11. Sand down and smooth out wood filler.
- 12. Wipe down again.
- 13. Prime if applicable (for darker existing finishes, species with tannin, previous use of aniline dyes)
- 14. Finish sand, and then wipe down again.

*CURE TIME: Your newly finished painted piece needs 20/30 days to cure. Please treat it with care and avoid excess handling during this time. To clean your painted and/or waxed piece, use a mild soap & water. Never use a degreaser soap on a wax finish. As with all fine furniture finishes, avoid all contact with furniture polish, sprays, alcohol and anything acidic. Clean up spills in a timely manner and use place mats & coasters.*

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Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Customer Signature: \_\_\_\_\_

Company Signature: \_\_\_\_\_

Customer Email: \_\_\_\_\_